

TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: William F. Underwood II, Budget & Finance Director / 797-1050

SUBJECT: Resolution

AFFECTED DISTRICT: Town Wide

TITLE OF AGENDA ITEM: A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA,
AUTHORIZING A REVISION TO THE APPROPRIATIONS FOR THE FISCAL YEAR 2003.

REPORT IN BRIEF:

PREVIOUS ACTIONS:

Ordinance 2003-25

CONCURRENCES: N/A

FISCAL IMPACT:

Has request been budgeted? N/A

If yes, expected cost:

Account Name:

Additional Comments:

RECOMMENDATION(S): Motion to approve Resolution.

Attachment(s): Resolution.
Exhibit "A"
Detail Changes Exhibit "B"

RESOLUTION _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, AUTHORIZING A REVISION TO THE APPROPRIATIONS FOR THE FISCAL YEAR 2003.

WHEREAS, the Town Council recognizes that sound fiscal management requires modifications to the adopted budgets, and

WHEREAS, changing operations of the Town require modifications to appropriations to meet the operational challenges facing governments, and

WHEREAS, it is in the best interest of the constituents of the Town that appropriations more accurately reflect the operations of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council of the Town of Davie does hereby adopt said amended budget as shown in Exhibit "A," for 2003 fiscal year.

SECTION 2. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS ____ DAY OF _____, 2003

Mayor/Councilmember

ATTEST:

Town Clerk

APPROVED THIS ____ DAY OF _____ 2003

Exhibit "A"

Expenditure Summary

| | Current FY2003 <u>Budget</u> | Increase/ <u>Decrease</u> | FY2003 <u>Budget</u> |
|-------------------------------------|------------------------------------|------------------------------|-------------------------|
| General Fund | | | |
| Town Administrator | \$1,985,753 | \$7,500 | \$1,993,253 |
| Budget/Finance | \$1,138,709 | \$0 | \$1,138,709 |
| Town Clerk | \$648,170 | \$0 | \$648,170 |
| Human Resources | \$1,287,422 | \$0 | \$1,287,422 |
| Development Services | \$8,998,247 | \$0 | \$8,998,247 |
| Law Enforcement Services | \$20,355,049 | \$0 | \$20,355,049 |
| Fire Rescue Services | \$11,586,787 | \$28,500 | \$11,615,287 |
| Public Works | \$4,878,283 | \$0 | \$4,878,283 |
| Parks/Recreation | \$4,580,797 | \$0 | \$4,580,797 |
| Debt Service | \$6,192,334 | \$0 | \$6,192,334 |
| Contingencies | \$192,500 | (\$36,000) | \$156,500 |
| Impact Fee/Other Reserves | <u>\$598,850</u> | <u>\$0</u> | <u>\$598,850</u> |
| Totals | <u>\$62,442,901</u> | <u>\$0</u> | <u>\$62,442,901</u> |
| Water & Sewer Fund | | | |
| Water & Sewer Services Expenditures | <u>\$9,424,972</u> | <u>\$0</u> | <u>\$9,424,972</u> |
| Technology Info. Mgt. Fund | | | |
| Technology Info. Management Exp. | <u>\$1,084,909</u> | <u>\$0</u> | <u>\$1,084,909</u> |

Exhibit "B"

General Fund

| <u>Department</u> | <u>Accounts to be Transferred From:</u> | <u>Amount</u> |
|-------------------|---|----------------------------|
| Budget & Finance | Salaries | 001-0220-513-0101 \$45,000 |
| Police | Investigations | 001-0520-521-0404 \$5,000 |
| Fire | Education & Training | 001-0620-522-0205 \$1,000 |
| Fire | First Aid Supplies | 001-0602-522-0407 \$17,492 |
| | Contingencies | 001-0205-513-0599 \$36,000 |
| | | <u>\$104,492</u> |

| <u>Department</u> | <u>Accounts to be Transferred To:</u> | <u>Amount</u> |
|-------------------|---------------------------------------|--|
| Administration | Miscellaneous | 001-0103-512-0506 \$7,500 Additional donation to HOPE Outreach plus other expenses through end of fiscal year |
| Budget & Finance | Office & Miscellaneous | 001-0220-513-0501 \$5,000 Additional office expenses, including software |
| Budget & Finance | Education & Training | 001-0221-513-0205 \$12,000 Additional education expenses through end of fiscal year |
| Budget & Finance | Contractual Services | 001-0221-513-0306 \$3,000 Kronos analysis and training |
| Budget & Finance | Rentals & Leases | 001-0221-513-0440 \$5,000 Leasing new copier rather than purchase |
| Budget & Finance | Office & Miscellaneous | 001-0221-513-0501 \$16,500 Additional office expenses, including new chairs, office furniture and financial software |
| Budget & Finance | Legal Advertising | 001-0221-513-0509 \$3,500 Additional cost of required advertising |
| Police | Uniforms | 001-0507-521-0601 \$5,000 Additional uniform expenses through end of fiscal year |
| Fire | Protective Fire Equipment | 001-0601-522-0406 \$7,000 SCBA Masks |
| Fire | Capital Outlay | 001-0601-522-6400 \$2,712 Bollards for all stations |
| Fire | Fire Assessment Expense | 001-0620-522-0329 \$28,500 Cost of mailing notices |
| Fire | Building Maint./Interior | 001-0620-522-0430 \$3,000 Station 38, hurricane shutter project |
| Fire | Office & Misc. Exp. | 001-0620-522-0501 \$2,293 File cabinets(HPAA compliance) and additional office expenses |
| Fire | Capital Outlay | 001-0620-522-6400 \$3,547 Fencing, commercial dishwasher(Station 38), wall ladder(Station 65) |
| | | <u>\$104,492</u> |

Water & Sewer Fund

| <u>Department</u> | <u>Accounts to be Transferred From:</u> | <u>Amount</u> |
|-------------------|---|--|
| Utilities | Connection Fee Exp./Mtrs & Frgs | 040-1058-536-6450 <u>\$10,000</u> |
| <u>Department</u> | <u>Accounts to be Transferred To:</u> | <u>Amount</u> |
| Utilities | Water - Repairs & Maintenance | 040-1058-536-0436 <u>\$10,000</u> Replacement of broken water meters |

Technology Information Management Fund

| <u>Department</u> | <u>Accounts to be Transferred From:</u> | <u>Amount</u> |
|---------------------|---|--|
| Technology Info Mgt | Computer Expense & Maint. | 052-0259-593-0441 \$3,500 |
| Technology Info Mgt | Office & Miscellaneous | 052-0259-593-0501 <u>\$2,000</u> |
| | | <u>\$5,500</u> |
| <u>Department</u> | <u>Accounts to be Transferred To:</u> | <u>Amount</u> |
| Technology Info Mgt | Communications Expense | 052-0259-593-0402 \$3,500 Telephone maintenance contract for Fire Station 38 and Utilities |
| Technology Info Mgt | Education & Training | 052-0259-593-0205 <u>\$2,000</u> Windows certification training |
| | | <u>\$5,500</u> |